

SCHEDULE OF CHARGES

1.0	Account related Charges/Fees:		
	Service Description	Charges	
1.1	Account Maintenance Fee		
	Current Account/Al-Wadiah Current A/c	Tk. 500.00 (Half Yearly)	
	SND Account/Mudaraba SND Account	Tk.500.00 (Half Yearly)	
1.2	Account Maintenance Fee-Savings Account/Mudaraba Savings Account/ Bundle Savings A/c/ ShopnoJatra Savings A/c/ Honorable Seniors-Savings A/c/TawfeerMudaraba Foreign Remittance Savings Account		
	Average Balance up to Tk.5,000	Nil	
	Average Balance above Tk.5,000 to 25,000	Tk. 100.00 (HalfYearly)	
	Average Balance Tk. 25,000 +	Tk. 300.00 (HalfYearly)	
1.3	Account Maintenance Fee–Personal Current Account		
	Half Yearly Average Balance	Urban branches	Rural branches
	Average Balance below Tk. 15,000	Tk. 500.00 (Half Yearly)	Tk. 500.00 (Half Yearly)
	Average balance above Tk. 15,000 to Tk. 25,000	Tk. 500.00 (Half Yearly)	Free
	Average Balance Tk. 25,000 & above	Nil	Nil
1.4	Account Maintenance Fee–ValueMax /Savings Account		
	Half Yearly Average Balance	Urban branches	Rural branches
	Average Balance up to Tk. 5,000	Nil	Nil
	Average Balance above Tk. 5,000 to 25,000	Tk. 100.00 (Half Yearly)	Tk. 100.00 (Half Yearly)
	Average Balance above Tk. 25,000 to 50,000	Tk. 300.00 (Half Yearly)	Nil
	Average Balance above Tk. 50,000	Nil	Nil
1.5	Account Maintenance Fee- BasketSavings Account		
	Half Yearly Average Balance	Urban branches	Rural branches
	Average Balance up to Tk. 5,000	Nil	Nil
	Average Balance above Tk.5,000 to 25,000	Tk. 100.00 (HalfYearly)	Tk. 100.00 (Half Yearly)
	Average Balance Tk.25,000 +	Nil	Nil
1.6	Account Maintenance Fee		
	Joma Savings Account	Free	
	Student Ledger Account - School	Free	

	Student Ledger Account - University	As per regular savings account	
1.7	Service Charge / Ledger Fees – FCY Accounts		
	Foreign Currency Accounts - RFCD, NFCD & NITA	Eqv. USD 10.00 (Half Yearly)	
1.8	Alternative Delivery Services Fee		
	Transaction Alert Fee	Tk. 250 yearly (on all accounts)	
	Direct Banking (i-banking)	Free	
	Mobile App- Dhaka Bank Go	Free	
	E-statement Service	Free	
1.9	Account Closing Charges (Excluding Excise Duty)		
	Closing of Current/SND/SOD/CC Accounts	Tk. 300.00	
	Closing of Savings Account	Tk. 200.00	
1.10	Account Opening Charges (Excluding Excise Duty) All Savings/Current &SND Accounts		
	Account Opening charges (Cost of Form)	Tk. 50.00	
1.11	Activation Charge for Dormant Account		
	Activation Charge for Dormant Account	Tk. 250.00	
1.12	Cheque Book Issuance Charges		
	CASA Accounts (Conventional & Islamic)	Tk. 10.00 per leaf	
	Valuemax Savings account	Urban	Rural
	1 st Cheque book	Free	Free
	2 nd Chequebook onwards	Tk. 10.00 per leaf (If last quarter Avg. Balance below Tk. 50,000, otherwise free)	Tk. 10.00 per leaf (If last quarter Avg. Balance below Tk.25,000 otherwise free)
	Basket Savings Account	All branches	
	1 st Cheque book	Free	
	2 nd Chequebook onwards	Tk. 10.00 per leaf (If last quarter Avg. Balance below Tk. 25,000.00 otherwise free)	
	Personal Current Account	Urban	Rural
	1 st Cheque book	Free	Free
	2 nd Chequebook onwards	Tk. 10.00 per leaf (If last quarter Avg. Balance below Tk. 25,000, otherwise free)	Tk. 10.00 per leaf (If last quarter Avg. Balance below Tk.15,000, otherwise free)
	<i>However, if more than one Cheque book is requested within the same quarter, charge will be applicable at Tk. 10.00 per leaf irrespective of last quarter average balance.</i>		
1.13	Account Statement Charges		
	Regular Statement - all types of accounts	Free	
	Duplicate Statement - all types of accounts	Tk. 100.00 min. or Tk.10.00 per page	

		(Current Year)	
		Duplicate Statement -all types of accounts (Previous Year)	Tk. 200.00 min or Tk.10.00 per page
	1.14	Certificates/Reports Related Charges	
		Balance Confirmation Certificate (Twice in a year, June-December)	Free
		Duplicate Balance Confirmation Certificate (more than twice)	Tk. 200.00 each
		Tax / VAT Certificate	Tk. 500.00 each
		Bank Loan Certificate	Tk. 500.00 each
		Duplicate NOC of Student File	Tk. 500.00 each
		Credit/Solvency Information /Statement	Tk. 500.00 each
		Certificate for Inward Remittance	Tk. 100.00 each
		Certificate of Purchase/Encashment of Bonds/Securities	Tk. 100.00 each
		Solvency Certificate	Tk. 500.00 each
		Photocopy of Cheque	Tk. 200.00 each
		Verification of A/C Statement (for other bank & Embassy)	Tk. 300.00
		Issuance of any other Certificate	Tk. 300.00 each
		Attestation of Certificate	Tk. 100.00 each
		Attestation of Account Statement (any type)	Tk. 100.00 each
		Issuance of Letter of Commitment Certificate	Tk. 0.10% (Min Tk. 2,000.00, Max Tk. 20,000.00)
		NID Verification charges	Tk. 10.00 per Instance
		Vendor Enlistment charges	Tk. 1000.00
		Vendor Enlistment Renewal Fee	Tk. 500.00 (per year)
	1.15	Locker Facility Charges (Including Insurance Premium)	
		Locker Charge – Small	Tk. 4,000.00
		Locker Charge – Medium	Tk. 6,000.00
		Locker Charge – Large	Tk. 8,000.00
		Locker Charge – Extra Large	Tk. 12,000.00
		Locker Security Deposit (Refundable)	Tk. 5,000 .00
		Locker Key Replacement Cost	At actual
	1.16	Outward Clearing Cheque Processing/ EFT Charges & RTGS Charges (Exclusive of VAT)	
		High Value Clearing Cheque Processing	Tk. 5.00 lac and above Tk. 60.00 per Instrument
		Regular Value Clearing Cheque Processing	Tk. 5.00 lac and above Tk. 25.00 per Instrument
		Regular Value Clearing Cheque Processing	Tk 50,000 to Tk4.99 lac Tk. 10.00 per Instrument
		Regular Value Clearing Cheque Processing	Tk. 0.00 to 49,999.00 No Charges
		EFT transaction	Any amount No Charges

	Outward Remittance through RTGS	Any amount	Tk.100.00
2.0	Local Remittance (Exclusive of VAT)		
2.1	Bangladesh Bank Cheque Issuance Fee		
	Bangladesh Bank Cheque Issuance Fee		Tk. 300.00 per chq.
2.2	Stop Payment Charges		
	Stop Payment of Clearing Cheque / Draft		Tk. 500.00 per instruction
	Stop Payment of Cash Cheque		Tk. 300.00 per instruction
	Stop payment Cheque Book(Lost/ Stolen)		Tk. 500.00 per instruction
	Uncollected Cheque book (applied but not collected within 3(three) months		Tk. 300.00 per instruction.
2.3	Cheque Return Fee:		
	Cheque Return fee (Inward Clearing) Insufficient fund		Tk. 500.00 per instance
	Cheque Return fee (for other reason)		Tk. 300.00 per instance
2.4	Collection of Outstation Cheques, Clean Bills(OBC)		
	Up to Tk. 25,000	0.20% / min Tk.100 plus Postage Charge at actual/min Tk.50.00	
	Above Tk. 25,000 to Tk. 100,000	0.20% / min Tk.200 plus Postage Charge at actual/min Tk.75.00	
	Above Tk. 100,000 to Tk. 500,000	0.15% / min Tk.300 plus Postage Charge at actual/min Tk.75.00	
	Above Tk. 500,000	0.10% / min Tk.500 max Tk.1,000 plus Postage Charge at actual/min Tk.75.00	
2.5	Online Cash Transaction (Withdrawal/ Deposit) Fees per transaction – Inter City: (Charges will be realized from Account holder)		
	Up to Tk. 50,000.00		Tk. Free
	Above Tk 0.50 lac to Tk. 3.00 lac		Tk. 200.00
	Above Tk. 3.00 lac to Tk. 15.00 lac		Tk. 500.00
	Above Tk. 15.00 lac to Tk.50.00 lac		Tk. 2,000.00
	Above Tk. 50.00 lac		Tk. 5,000.00
2.6	Online Cash Transaction (Withdrawal & Deposit) Fees per transaction – Inter Branch within City including Narayangonj Region branches: (Optional)		
	Up to Tk. 10.00 lac		Free
	Above Tk.10.00 lac to Tk. 20.00 lac		Tk. 500.00
	Above Tk. 20.00 lac to Tk. 40.00 lac		Tk. 1,000.00
	Above Tk. 40.00 lac to Tk. 50.00 lac		Tk. 1,200.00
	Above Tk. 50.00 lac		Tk. 1,500.00
	Note: DBL Online Charges for Accounts linked to DPS, Personal Loan, Car Loan, Home Loan & Credit Cards are exempted.		
2.7	Standing Instruction (SI)		
	Standing Instruction (SI) Individual account (excluding DBL DPS A/c)		Tk. 200.00 (flat)

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2.8 Pay Order related Charges (Exclusive of VAT)			
a.	Pay Order Issuance Commission	Up to Tk. 1.00 lac	Tk. 25.00
		Above Tk. 1.00 lac to 5.00 lac	Tk. 50.00
		Above Tk. 5.00 lac	Tk. 100.00
b.	Pay Order Cancellation Charge	Any Amount	Tk. 200.00
c.	Issuance of Duplicate PO/FDR/ other Instruments		Tk. 500.00
2.9 Purchase / Discount of Inland Bills			
	Inland Bill Purchase/Discount Commission		0.15% / Min Tk. 1,000.00
3.0 Foreign Remittance (Exclusive of VAT)			
3.1 Foreign Currency Draft Related Service Charges			
a.	Charge for Issuance /Encashment/Cancellation of any Foreign Currency Draft		Tk. 500.00 for Issuance and Encashment/USD 20/ GBP 25/ EUR 25/ AUD 20/ CAD 20 for Cancellation
b.	Commission for Purchase of any Foreign Currency Draft		0.30% per USD, 0.35% per GBP/EUR
c.	Charge for Collection of any Foreign Currency Draft		Tk. 700.00 (flat) plus SWIFT Charge at Actual
d.	Charge for Issuance of any Foreign Currency Draft on BBK		Tk. 750.00 per instrument/Tk.1000.00 for Export
3.2 Foreign Currency Cheque Collection related			
a.	FCY Cheque Collection (within Bangladesh)		0.10% Min Tk. 150 Max Tk. 1,000
b.	FCY Cheque Collection (outside Bangladesh)		0.10% Min Tk.500 Max Tk.2,000 & Courier Charge
3.3 Foreign TT related Service Charges			
a.	Charge for Encashment of any Foreign TT		Free
b.	Remittance by SWIFT/TT (FC) through Foreign Correspondent (Outgoing)		Tk. 2,000.00 per transaction plus Correspondent charges (at actual)
3.4 Endorsement Fee for Cash in Passport			
a.	Endorsement Fee & Commission for Cash (FC)		Endorsement Fee Tk. 300 plus 0.5% for Cash (FC) Commission
3.5 Collection Charge of Clean Bill (Draft/Cheque)			
	Collection Charge of Clean Bill (Draft/ Cheque)		Service Charge Tk. 500 plus Postal Charge as per Schedule
3.6 Processing Fees for obtaining Bangladesh Bank permission/ Approval for Buying House, Indenting Firm, Freight Forwarding Agent, Money Exchange House etc.			
	New Application		Tk. 5,000.00 per application
	Renewal/Amendment Application		Tk. 3,000.00 per application
	Document, Report etc. Handling Charge of Money Exchange House forwarded to BBK		Tk. 2,000.00 per instance

3.7 Issuance of Foreign Currency Encashment Certificate				
	Issuance Charge			Tk. 500.00 per certificate
3.8 Student File processing related Fee				
a.	Student File –Opening fee			Tk. 5,000.00 for 1 year
b.	Student File – Renewal fee			Tk. 4,500.00 for 1 year
c.	Foreign Draft Issuance (under student file)			Tk. 1,000.00 per draft
d.	Communication charges (SWIFT)			Tk. 2,000.00 per service
e.	Int'l Debit Card-issuance fee			Tk. 500.00 per instance
f.	Fund reloading fee-Int'l Debit card			Tk. 500.00 per instance
g.	Cheque Book Fee (under student file)			Tk. 200.00 for 25-leaveschequebook
h.	Debit Card issuance / Annual Fee			Tk. 500.00 (per year)
4.0 Consumer Loan (Exclusive of VAT)				
4.1 Personal Loan				
	Segment	Processing Fees	Early Settlement Fee	Partial Settlement Fee
	Salaried & Professional	1.50%	1) 2.00% on the principal outstanding amount, if fully settled within first 2 (Two) years after 1 st date of disbursement . 2) 1.00% on the principal outstanding amount, if fully settled after 2 (Two) years after 1 st date of disbursement.	1) 2.00% on the principal outstanding amount, if fully settled within first 2 (Two) years after 1 st date of disbursement. 2) 1.00% on the principal outstanding amount, if fully settled after 2 (Two) years after 1 st date of disbursement.
	Business Person & Others			
4.2 Car Loan				
	Segment	Processing Fees	Early Settlement Fee	Partial Settlement Fee
	Salaried & Professional	1.00%	1) 2.00% on the principal outstanding amount, if fully settled within first 2 (Two) years after 1 st date of disbursement. 2) 1.00% on the principal outstanding amount, if fully settled after 2 (Two) years after 1 st date of disbursement.	1) 2.00% on the principal outstanding amount, if fully settled within first 2 (Two) years after 1 st date of disbursement. 2) 1.00% on the principal outstanding amount, if fully settled after 2 (Two) years after 1 st date of disbursement.
	Business Person & Others			
4.3 Home Loan				
	Segment	Processing Fees	Early Settlement Fee	Partial Settlement Fee
	Takeover	0.50%	1) 2.00% on the principal outstanding amount, if fully	1) 2.00% on the principal outstanding amount, if fully
	Self Employed,	1.00%		

	Professional & Others		settled within first 2 (Two) years after 1 st date of disbursement.	settled within first 2 (Two) years after 1 st date of disbursement.
	Business Person & Others		2) 1.00% on the principal outstanding amount, if fully settled after 5 (Five) years after 1 st date of disbursement.	2) 1.00% on the principal outstanding amount, if fully settled after 5 (Five) years after 1 st date of disbursement.
4.4	Secured Overdraft and secured Term Loan			
	Processing Fee		New Loan/ Facility -Tk. 2,000 (facility below Tk. 10.00 lac)	
			New Loan/ Facility -Tk. 3,000 (facility Tk. 10.00 lac & above)	
	Renewal/ Enhancement Fee		Tk. 1,000.00 (for overdraft)	
	Early settlement Fee		a. Secured Loan (SL)-1% of outstanding amount at any time before maturity, Maximum Tk. 2,000.00 b. Secured Overdraft (SOD) -0.25% or Max.Tk. 2,000.00	
	Other Fee		a. Penal interest: 2% of overdue amount b. Partial Payment on Secured Loan-1% of outstanding amt at any time before maturity .Maximum –Tk. 2,000.00 c. EMI date re-fixing charge Tk. 2,000.00 each time d. Rescheduling Charge: Tk. 3,000.00	
4.5	Common Charges/fees for Retail Loans :			
	a. Quotation Change Fee (For Car Loan)		Tk. 500 each time	
	b. Fees for Restructure of loan tenure (For Home Loan)		0.25% of loan outstanding (maximum Tk,2000)	
	c. Fees for PG Replacement		Tk. 4000.00 each time	
	d. Penal Interest Charges		2.00% p.a on overdue amount	
	e. Fees for Partial Security release/Security Charges (For Home Loan)		Tk. 5000.00	
	f. Duplicate Document Issuance Fee (Name transfer letter of Vehicle/Loan Closure certificate)		Tk.500.00 within 5(Five) years from the date of closure and Tk. 1000.00 after 5(Five) years from the date of closure	
	g. EMI date re-fixation Fee		Tk. 2000.00 each time	
	h. Vetting & Valuation Fee (Non Refundable)		At actual	
	i. Other Fees & Charges (i.e Survey /Stamp fee etc.)		At actual	
5.0	Cards Charges (Exclusive of VAT)			
5.1	Credit Card			
	1st Year Fee Basic	Local Classic	1 st Year Free	
		Local Gold		
		Dual/Int'l Classic		
		Dual/Int'l Gold		
	Annual Fee-Supplementary Credit Card			Free
	Renewal Fee Basic	Local Classic	Tk. 1,000.00	
		Local Gold	Tk. 2,000.00	
		Dual/Int'l Classic	Tk. 2,000.00	

		Dual/Int'l Gold	Tk. 3,000.00
		Renewal Fee Supplementary Credit Card	Free upto 2 supplementary cards & from 3 rd supplementary card –regular renewal fee will apply.
		Cash Advance Fee – Local	2.5% (Min Tk.150.00)
		Cash Advance Fee – Int'l	2.5% (Min US \$3.00)
		Late Payment Fee – Local / Dual Currency Cards	Tk.500.00
		Late Payment Fee – Int'l	USD 10.00
		Excess Limit Fee – Local / Dual Currency Cards	Tk.500.00
		Excess Limit Fee – Int'l	USD 10.00
		Card Replacement Fee – Local / Dual / Int'l	Tk.300.00
		PIN Replacement Fee – Local / Dual / Int'l	Tk.200.00
		Statement Reprint Fee – Local / Dual Currency Cards	Tk.200.00 per month's statement
		Sales Slip Retrieval Fee – Local	Tk. 250.00
		Sales Slip Retrieval Fee – Int'l	USD 5.00
		Outstation Cheque Collection Fee – Local	Tk.100.00
		Outstation Cheque Collection Fee – Int'l	USD 10.00
		Return Cheque Fee – Local/Dual Currency Cards	Tk. 500.00
		Return Cheque Fee – Int'l	USD 5.00
5.2	DBL Debit Card (Exclusive of VAT)		
		Debit Card Issuance Fee	Tk. 500.00
		Debit Card annual Fee	Tk. 500.00
		Debit Card replacement Fee	Tk. 200.00
		PIN Replacement fee	Tk. 200.00
		Sales Slip Retrieval Fee	As per Credit Card fee schedule
		Video Footage Retrieval fee	Tk.1,000.00 for DBL ATM/ At actual for other Bank's ATM
5.3	International DBL VISA Debit Card-ShopnoJatra Student Services		
		Issuance of International VISA Debit Card	Tk. 1,500.00 (per annum)
		International VISA Debit Card loading charges	Tk. 500.00 per instance
5.4	Cash Withdrawal & Balance Enquiry Fee (Debit Card)		
	ATM Network	Cash Withdrawal	Balance Enquiry Fee
	Dhaka Bank ATM	Free	Free
	NPBS Network ATM (Inclusive VAT)	Tk. 15.00	Tk. 5.00
	Other VISA ATM	Tk. 30.00	Tk. 10.00
5.5	Prepaid Card Fee		
	Annual/Renewal fees	Tk. 500.00	
	Cash Withdrawal Fee	DBL ATM	Free
		VISA-ATM	Tk. 30.00
		NPBS Network ATM (inclusive of VAT)	Tk. 15.00

	Card replacement Fee	Tk. 300.00	
	Statement Reprint Fee	Tk. 200.00	
	Sales Slip Retrieval Fee	Tk. 250.00	
	Video Footage Retrieval Fee	Tk.1,000.00 for DBL ATM/ At actual for other Bank's ATM	
5.6	Cash withdrawal & Balance Enquiry (DBL Debit Card) -NPBS		
	Quarterly Average Balance	Urban Branch Account Rural Branch Account	
	Value Max Savings Account First 4(Four) ATM withdrawal per month is FREE	If quarterly avg. balance is Tk. 100,000.00 & above If quarterly avg. balance is Tk. 50,000.00 & above	
	Personal Current Account First 6(Six) ATM withdrawal per month is FREE	If quarterly avg. balance is Tk. 100,000.00 & above If quarterly avg. balance is Tk. 50,000.00 & above	
	Basket Savings Account First 4(Four) ATM withdrawal per month is FREE	If quarterly avg. balance is Tk. 50,000.00 & above If quarterly avg. balance is Tk. 50,000.00 & above	
	<i>If quarterly avg. balance is below the above mentioned threshold regular Cash withdrawal fee of NPBS will be applicable. Cash withdrawal transactions more than the FREE limit will be charged at the regular rate. N.B: cash withdrawal fee via NPBS is VAT inclusive.</i>		
5.7	Fees related to Card Cheque		
	1 st Cheque book Issuance Fee(10 leaves)	Free	
	2 nd Cheque book onwards	Tk. 200.00	
	Card Cheque processing fee	1.25% or Tk. 100.00 whichever is higher	
	Cheque dishonor due to insufficient fund	Tk. 500.00	
	Stop payment on clearing Cheque	Tk. 500.00	
	Stop payment on entire Cheque book	Tk. 500.00	
6.0	Corporate – Loans Advances (Exclusive of VAT)		
6.1	Corporate Lending		
	Penal Charge due to Overdrawn/Past due/Excess over limit	Up to 2.00% interest above the regular rate	
	Early Settlement Fee	Up to 1.00% of on settlement amount	
	Forced/Demand Loan Charge	Up to 2.00% interest above the regular rate	
	Deferral of Documentation Charges	0.50% upfront on disbursed amount	
	Loan Documentation Processing Charges	0.1 % (Min Tk. 2,000.00 to Max Tk. 50,000) on Borrower's Account	
6.2	Warehouse related Charges (Exclusive of VAT)		
	Borrower's Warehouse under Bank's Custody	Rent	On Borrower's Account
		Insurance	On Borrower's Account
		Warehouse Staff Salary	On Borrower's Account
	Bank's Rented Warehouse	Rent	Actual Rent for floor space Plus 50% to meet other maintenance expenses
		Insurance	To be realized from Borrower at actual
		Warehouse Staff Salary	To be realized from Borrower at actual

6.3 Issuance of Delivery Order		
	Issuance Charge for Delivery Order against delivery of goods from Bank's/Borrower's warehouse	Tk. 500.00 per delivery order plus actual conveyance
6.4 SME Finance (Exclusive of VAT)		
	Processing Fee (only lease)	Maximum 1.00% to be realized upfront
	Early Settlement fee (Term Loan)	Maximum 2.00% on outstanding amount (Excluding Micro& Cottage Industry)
	Option Value (only lease)	Maximum 1.00%
	Risk Premium (Only lease)	Maximum 1.00%
6.5 Syndication Structured Finance		
	Syndication Loan Processing fee/Up-front fee	0.10%-0.50% (on proposed syndication amount) (Minimum BDT 5.00 Lac)
	Syndication Arranger's fee	0.10%-1.00% (on final syndication loan amount)
	Syndication Participation fee	As per negotiation
	Syndication Agency fee/Management fee	0.10%-0.35% (Outstanding balance of the syndication Amt) (Minimum BDT 5.00 lac)
	Syndication Commitment fee	As per negotiation
	Syndication Advisory & Consultancy Fees	As per negotiation
7.0 Corporate Guarantee (Exclusive of VAT)		
7.1 Issuance/Amendment of Guarantee		
	Commission per Quarter	0.10% to 0.50% (Minimum Tk.1,000.00)
	Stamp Duty & other Charges	Min Tk. 300.00 or at actual
7.2 Amendment of Guarantee without Extension of Validity or Increase of Amount		
	Commission per Quarter	Tk. 500.00 (Minimum)
	Stamp Duty & other Charges	Min Tk. 300.00 or at actual
7.3 Issuance of Guarantee at 100% Cash Margin		
	Commission per Quarter	Tk. 500.00 (Minimum)
	Stamp Duty & other Charges	Min Tk. 300.00 or at actual
7.4 Issuance of Counter Guarantee against Foreign Bank Guarantee		
	Commission per Quarter	0.05% to 0.50 % (Minimum USD 200.00)
	Stamp Duty	Min USD 10.00
	SWIFT & other Communication Charges	USD 50.00
	Foreign Courier Charges (if applicable)	At actual

	7.5	Advising of Guarantee without adding Confirmation		
		Advising of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 2,000.00	
		Advising of Amendment of Guarantee to Beneficiary in original without any engagement on Bank's part	Tk. 1,000.00	
	7.6	Advising of Guarantee by adding Confirmation		
	a.	Advising of Guarantee to Beneficiary in original by adding Bank's confirmation	0.50% per Qtr (Min. Tk. 3,000)	
	b.	Advising of Amendment of Guarantee for extension of validity/ increase of amount to Beneficiary in original by adding Bank's confirmation	0.50% per Qtr (Min. Tk. 1,500.00)	
	c.	Advising of Amendment of Guarantee without extension of validity/increase of amount to Beneficiary in original by adding Bank's confirmation	Tk. 1,000.00	
	7.7	Stamp Duty & Other Charges for Sl. 07 & 08	Tk. 350.00	
	7.8	Advising of Guarantee against 100% Counter Guarantee of Foreign Bank		
		Advising of Guarantee in Bank's own format or on format supplied by the opening Bank with our full engagement against 100% Counter Guarantee of Foreign Bank	0.50% per Qtr or part thereof Min. Tk. 1,000.00	
	7.9	Issuance of Bid Bond/Performance Bond favoring Overseas Beneficiary		
		Issuance of Bid Bond/Performance Bond favoring overseas beneficiary through foreign correspondent at Client's request	0.50% per Qtr or part there of Min. Tk. 1,000.00	
	8.0	Foreign Trade – Import (Corporate) (Exclusive of VAT)		
	8.1	L/C Opening Commission, Extension of L/C Validity & Increase of Amount		
		Cash L/C	1st Quarter	0.10% to 0.40%
			Each subsequent Quarter or Part thereof	0.10% to 0.40%
			Minimum	Tk. 1,000.00
		Back to Back L/C for Export oriented Garments & Textile Industry	1st Quarter (Maximum)	0.40%
			Each subsequent Quarter or Part thereof	0.40%
			Minimum	Tk. 1,000.00
		Back to Back L/C other than Export oriented Garments & Textile Industry	1st Quarter (Maximum)	0.40%
			Each subsequent Quarter or Part thereof	0.40%
			Minimum	Tk. 1,000.00
		L/C opened against 100% margin	1st Quarter (Maximum)	0.25%
			Each subsequent Quarter or Part thereof	0.25%
			Minimum	Tk. 1,000.00

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		L/C opened under Deferred Payment	1st Quarter	0.10% to 0.50%
			Each subsequent Quarter or Part thereof	0.10% to 0.50%
			Minimum	Tk. 1,000.00
	8.2	L/C Amendment Charge (Other than Validity Extension & Amount Increase)		Tk. 750.00 (Maximum)
	8.3	Acceptance Commission		
		Acceptance Commission against Usance Bill under Deferred Payment L/Cs	1st Quarter	0.10% to 0.40%
			Each subsequent Quarter or Part thereof	0.10% to 0.40%
			Minimum	Tk. 1,000.00
		Acceptance Commission against Usance Bill under Back to Back L/Cs	1st Quarter (Maximum)	0.40%(Maximum)
			Each subsequent Quarter or Part thereof	0.40% (Maximum)
			Minimum	Tk. 1,000
		Acceptance Commission other than Back to Back L/Cs (for Exporters only)	1st Quarter (Maximum)	0.40% (Maximum)
			Each subsequent Quarter or Part thereof	0.40% (Maximum)
			Minimum	Tk. 1,000
	8.4	Inland L/C Opening Commission, Extension of L/C Validity & Increase of Amount		
		Inland L/C	1st Quarter (Maximum)	0.40% (Maximum)
			Each subsequent Quarter or Part thereof	0.40% (Maximum)
			Minimum	Tk. 1,000
	8.5	Inland L/C Advising Charge		
		Inland L/C Advising Charge	Tk. 750.00 (Maximum)	
		Subsequent L/C Amendment Advising Charge	Tk. 500.00	
		Inland L/C Amendment Commission & other Charge ((Other than Validity Extension & amount Increase)	Tk. 750.00 (Maximum)	
	8.6	Handling Charges		
		Handling Charges for all types of L/Cs (Except Local L/Cs)	Free	
		Handling Charges for all types of Local L/Cs	Free	
		Reimbursement Charges on Local L/C	USD 20.00 to USD 50.00	
		Raising Discrepancy of Import Documents -Local	USD15.00to 50.00	
		Raising Discrepancy of Import Documents -Foreign	USD 50.00 to 100.00	
		Certification of Import Documents for Customs Assessment purpose	Tk. 500.00	
		Handling of Inward (Bill) Documents	Free	
		Handling of Bill Maturity Date Extension	Free	

8.7	Miscellaneous Charges		
	Interest on Import Bill/ PAD	As per Lending Rate	
	Foreign Correspondent Charges (FCC) - for all types of L/Cs	Free	
	Inter-Bank Communication Charges	Free	
	Post Shipment Inspection (PSI) Handling Charges	Tk. 500.00	
	Collection of Credit Report from Dun & Brad Street	Actual or Min USD 150.00	
	IRC Renewal Service Charge (in addition to Govt. Fee)	Tk. 1,000.00	
	B/L Endorsement Signature verification charge	Tk. 100.00 per B/L	
	Attestation of Documents	Tk. 300.00 per Set	
	Shipping Guarantee Commission	Up to \$ 50,000-Tk. 1,500.00 Above \$ 50,000 - Tk. 2,000.00	
	Management fees	As per Negotiation	
	Corporate Advisory services	As per Negotiation	
	Loan/Facility/Arrangement fees	Maximum 1.5%	
	Escrow Maintenance fee	As per Negotiation	
	Import Bill Retirement (under sight L/C)	Tk. 500.00 (flat)	
	Issuance of any other Certificate	Tk. 200.00	
	Advising of L/C copy by FAX	Tk. 50.00	
	Local L/C Opening	Tk. 500.00	
	Local L/C Acceptance	Tk. 500.00	
8.8	Communication Costs for Trade Services		
	Full Operative SWIFT LC/LG	At actual	
	Amendment of LC/LG by SWIFT	At actual	
	Other short & non-operative SWIFT Messages	At actual	
	Courier Charge (outside country)	At Actual,	
	Courier Charge (only to India)	At Actual,	
	Courier Charge (inside country)	At actual	
	Postage (outside country)	At Actual	
	Postage (inside country)	At actual	
8.9	Cost of Forms		
	L/C Application	Tk. 500.00 plus Tk. 300.00 for Stamp	
	LCA Form - Letter of Credit Authorization		
	IMP Form		
9.0	Foreign Trade – Export (Corporate) (Exclusive of VAT)		
9.1	Advising of Foreign Bank L/Cs to Local Beneficiary		
	L/C Advising Charge	For Client	Tk. 750.00 (Maximum)
		For Non Client	Tk. 750.00 (Maximum)
	L/C Amendment Advising Charge	For Client	Tk. 750.00 (Maximum)
		For Non Client	Tk. 750.00 (Maximum)

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	9.2	Advising of Local L/Cs (Back to Back & Inland)	
		Charge of Local L/C Advising	For Client Tk. 750.00 (Maximum)
			For Non Client Tk. 750.00 (Maximum)
		Local L/C Amendment Advising Charge	For Client Tk. 500.00 (Maximum)
			For Non Client Tk. 500.00 (Maximum)
	9.3	Transfer of L/C / Amendment (with Value/ without Value)	
		L/C Transfer Charge	For Client Tk. 750.00 (Maximum)
			For Non Client Tk. 750.00 (Maximum)
		Transfer of Amendment Charge	For Client Tk. 750.00 (Maximum)
			For Non Client Tk. 750.00 (Maximum)
	9.4	Adding Confirmation to Export/Import L/C	
		Add Confirmation Charge	0.20% per Qtr or part thereof; Min USD 25.00 if payable by foreign correspondent/beneficiary/applicant
	9.5	Negotiation Charge for Export Bills in Foreign Currency	
		Negotiation Charges	Tk. 500.00 (flat) per Bill
	9.6	Negotiation Charge for Export Bills in Local Currency	
		Negotiation Charges	Handling charges Tk. 500.00 per Bill
	9.7	Negotiation/ Discounting of Documents drawn on Local Bank & Payment received in Local Currency on Maturity	
		Negotiation/ Discounting Charge	Tk. 500.00 per Bill
	9.8	Processing of Export Documents under Collection (in Foreign Currency)	
		Collection Charge	Tk. 500.00 per bill if exchange gain is earned (on part/ full proceeds) otherwise Tk. 1,000.00 per bill or 0.15% (on bill value) which one is higher
	9.9	Processing of Export Documents Under Collection (in Local Currency)	
		Collection Charge	Tk. 1,000.00 per bill or 0.15% (on bill value) which one is higher
	9.10	Documentary Collection against Payment of Acceptance, Collection of Acceptances Demand Drafts, Presentation of Clean Drafts for Acceptance	
		Charge	Tk.1,000.00 per bill or 0.15% (on bill value) which one is higher

9.11	Cash Incentive/ Assistance Processing Charge (per claim)	
	Handling Charge for reimbursement of Cash Incentive against Export Proceeds	0.25% on disbursed amt or Tk. 4000.00 which one is higher (disbursed upto Tk. 5.00 lac)
		0.25% on disbursed amt or Tk. 5000.00 which one is higher (disbursed Tk. 5.00 lac to 10.00 lac)
		0.25% on disbursed amt or Tk. 7000.00 which one is higher (disbursed above Tk. 10.00 lac)
9.12	e-GP Services (Exclusive of VAT)	
	Payment of e-GP Registration fee, Document fees. Tender/Proposal Security, Performance Security and New performance Security for the regular customer having Credit Limit with Dhaka Bank Ltd.	Tk. 250.00
	Payment of e-GP Registration fee, Document fees. Tender/Proposal Security, Performance Security and New performance Security for the other customer.	Tk. 400.00
9.13	Miscellaneous Charges	
	Issuance of Export Proceeds Realization Certificate (PRC)	Tk. 500.00 per certificate
	EXP Certification Charge	Tk. 500.00 per instance
	Certification of Documents	Tk. 500.00 each
	Issuance of C&F Certificate	Tk. 500.00 each
	Issuance of Back to Back L/C Certificate	Tk. 500.00 each
	Issuance of Export Performance Certificate	Tk. 500.00 each
	Collection of Bills (not under L/C)	0.25% per Qtr, Min Tk. 500.00
	Release of Documents of Goods addressed to DBL	0.15% or Min Tk. 1,500.00
	Handling Charge against Pledge of Goods under Cash Credit	0.15% or Min Tk. 1,000.00
	Debt Rescheduling fees	As per Negotiation
	Project Evaluation fees for Term Loan	As per Negotiation
	Amendment of Collection Instruction	Tk. 1,000.00 per Amendment
	Trustee Charge on Warehoused Imported Goods	0.30% or min Tk. 3,000.00
	Documents for Collection & Unpaid Bills of Exchange	Tk. 1,000.00 per instance



This guide is intended to give you a clear picture of our charges, fees and commissions. If you have any queries about the fees, charges or commissions in the guide, kindly visit or contact any of our Branch offices for the details.

1. VAT is applicable @15% on all charges, fees & commissions effective from July 01, 2002 as per Government circular no. SRO # 117 Law/ 2002/342-VAT, dated June 6, 2002 and SRO#171-aw/2004/ 417-VAT dated June 10, 2004.
2. Any Government Taxes, Duties or other charges will be recovered in addition to the foregoing and as per Government Regulations.
3. Stamp charges are levied where applicable.
4. Correspondents /Other Bank charges, if any, will be additionally recovered from customers.
5. The Bank reserves the right to assess charges on transactions which are not covered by this schedule and to amend without prior notice the terms or conditions stated in this schedule.
6. Any service, which is not mentioned in the Schedule of charges, will be charged separately.
7. If the Bank provides services to its clients at reduced rate VAT is to be collected as per the standard Fees, charges or commissions listed in the Schedule of Charges.
8. There will be no waiver of VAT, Excise Duty and/or any Govt. Levy even if the applicable fee/charge is waived/refunded in consideration of Customer's relationship with the Bank.
9. Fee structure of payroll accounts will follow the respective schedule of fees applicable for Payroll Organizations. Separate agreements cover such fee schedule of respective Payroll Organizations.
10. There may be different fee structure for clients serviced via the Bank's strategic partners such as Car Vendor, Developer Organizations, and Merchants as such. Separate agreements cover such fee schedule of respective strategic partners.